

# Elsner Communication Newsletter

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April 2020

# ELSNER™

— PURPOSE BUILT PRECISION —



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## Safety Talk

### Hand and Portable Powered Tools

According to OSHA standards 1910.242 and 1910.334, employers are responsible for the safe condition of tools and equipment utilized by employees and must educate employees on the proper use of these tools at least once per year.

All employees, most notably those involved in the shop and manufacturing processes, should consistently adhere to the following guidelines when using hand and portable powered tools.

### Things You Should Do:



- Select the right tool for the job.
- Keep tools in good working condition.
- Use tools the right way.
- Place/keep/store tools in a safe and secure place by providing proper storage facilities in the tool room and on the job.
- Establish regular tool inspection procedures and provide good repair facilities.
- Follow the proper procedure for control of tools such as a check-out system at the tool crib.

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## Actions to Avoid:



- Striking hardened faces of hand tools together.
- Using a file for a pry, a wrench for a hammer, pliers instead of the proper wrench, etc.
- Using tools that have deteriorated such as wrenches with cracked work jaws, screw drivers with broken points, hammers with loose heads, etc.
- Applying screw drivers to objects held in the hand.
- Pulling knives toward the body.
- Failing to ground electrical equipment.
- Carrying sharp tools in pockets or leaving them in boxes with the cutting edges exposed.

It is impossible to predict every possible scenario in which a hand or powered tool might cause injury. However, it is the responsibility of every employee to ensure the proper use and maintenance of tools.

By following these guidelines and consulting with your supervisor or a member of the safety committee when you are unsure how to use or store a tool, we can all work together to limit potential accidents.



## Quality Talk

*Joe Despines*

The inspection of company O.D. mics have been completed at this time. These tools are located in the blue MSC cabinet on the righthand side. Once we are able to allow visitors to the shop, MSC will come in and update the menu, and each tool will need to be signed out. In the meantime, there is a sign-out sheet and a pen in every drawer. Please utilize these going forward.



The corresponding standards are located in the drawers as well. These standards should be kept in the drawers and used when checking out a micrometer. They should not be taken to the machine centers. If there is an issue with a mic, please bring it to my attention.

I have started the process of checking personal mics. You have the option of bringing your tools to the inspection area or I can come out to your machine. I will contact you with a time. We will check your mics with the company standards. If an adjustment is needed, you will make the adjustment. Once the tool is approved, I will log it and continue.

As per the requirements of some of our Contract Manufacturing customers, a system must be in place to ensure quality control standards are being practiced. Our system might not be perfect, but it is needed. I appreciate everyone's patience as I work to meet these standards and improve a system that is somewhat new to Elsner. Your input and ideas are important to me, and I am looking forward to working with you to create a system that works for everyone.

As we become busier and our workload increases, we must maintain our level of quality. It's more important than ever to pay attention to detail – we won't have extra time for rework or remake. Let's work together to do things right the first time!

## Safety Reminder!



To ensure added precaution and reduce interaction during this uncertain time, the Front Office will not be giving change or breaking large bills for use in the break room or other purpose until further notice.

## SHOP News

*Derek Roth*

### Shop:

63500 SRD – The machine is progressing well. We will still have ECNs coming through the shop. These need to be first priority. We are looking to have all manufactured parts for 81000 and 82000 completed for May 6 assembly start.

Great job with the transition of logging in Paycom from phones. We've only had a few minor issues here and there. Remember to close all jobs in MES as you complete them.

If you have a trash can that is in from the main aisle, please move it to the aisle at end of the day.

### Machines:

The readout on the Mazak lathe is being repaired. It should be fixed before end of month.

Boring Mill #27 is still down for repairs. We are now looking at June until it will be back running.

## ASSEMBLY News

*Ed Kline*

### Assembly Floor Changes:

The MPR-42 is being used to run production for Rebel during the pandemic. The first set of APB and EMF machines for SINOCEM are in the start-up phase.

We continue to support the ISI machine #1 debugging process. We will be starting assembly again on the second ISI machine in the coming weeks.

We continue to work on the second machine builds of the APB and EMF's. We have moved one section into place for the APB and have completed several of the EMF assemblies.

We received an ENR machine that was rebuilt but never put in service. The machine was sitting for three years or so. We are cleaning it up and preparing it to be moved into a facility for US Non-Wovens.

Kevin Ray completed the Pacon ENR-G3 install in North Carolina last week.

### Shipments:

We have shipped almost 100 skids of product from the MPR machine. Thanks to Zach, Todd, Wes, and Luke for working extra and alternating shifts with temporary associates to continue running production.



## CONTINUOUS IMPROVEMENT News

*Andy Trostle*

The CI team has currently been working on items on the Safety Committee checklist and our mock OSHA inspection. We are taping lines and hanging signs throughout the facility to better identify fire extinguishers and exits.

In the next month or so hopefully things will get back to normal and we can resume projects that we have been working on.

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## SALES News

*Jay Roth*

As you have heard by the music playing over the loudspeaker, we have had a record month of sales. We now have 12 sold ENRs in process, including the machine in our Tech Center.

ENRs are now 'sold out' until 2021. We still have more ENR potential, but our customers need to now make projections beyond the COVID-19 situation and determine what of the recent growth is sustainable. It will become very important to keep our customers in the loop and committed to sending us test materials and figuring out FAT plans.

To keep from bumping the schedule each machine has to startup, test and ship according to plan. You will see a new addition to one of the G3s. Many of our customers have been requesting auto-splicing incorporated into the G3. With the increased speed, roll changes are becoming more frequent and showing up as added 'down time'. To make sure they can get the full benefit of the speed increase, auto-splicing will become more popular. Look for that machine in early 2021.

We have also sold two more machines to Hydranautics. One will be an SFR-42-2. This is the predecessor to the APB-42. Although it is older technology, the flexibility and output are a good fit for part of the customer's business that is not high volume. This machine will be used for filters utilized in the dairy and beverage industries.

Hydranautics also purchased a TRIM SAW. ELSNER purchased this machine design from another company. It gives us deeper penetration into the filtration market and access to new customers. Look for this machine in the October timeframe.

The ETC has been running 24 hours per day, 6 days per week. We are now dedicated to helping REBEL, who purchased the ETC ENR-1000, with their production needs until they complete a new factory. REBEL is sending sufficient production overflow to keep the ETC busy for the next several weeks.

We are using the MPR-42 in our main facility to help other customers and are running full days on that machine as well. We accepted an MPR-30 in our recent

sales and will be putting that machine to use as soon as it gets back and fired up. It will temporarily be located near the MPR-42 in the main facility but will eventually find a permanent home in the Tech Center.

Kraft paper production continues on a single shift at the ETC. We are gaining efficiency, and the ETC is making a positive impact on the company's pocketbook.

Trade shows have been pretty much put on hold. The large trade show in Switzerland that we were scheduled to exhibit this month was postponed until October. The Converters Expo at Lambeau field has been delayed until August. The World of Wipes event is still scheduled for June but is likely to be delayed as well.

**APRIL 2020**  
*Employment*  
**ANNIVERSARIES**

Jon Bowers – 24 years  
Michele Menges – 20 years  
Scott Forney – 12 years  
Shane Callen – 5 years  
Denise Sprenkle 5 years  
Mike Brown – 2 years  
Jacob Roth – 2 years

**THANK YOU FOR YOUR CONTINUED  
SUPPORT TO ELSNER!**

# A Message from the President/CEO

Bert Elsner II

## Strategy:

We have strategically decided to hire six additional employees on evening shift to reduce lead times and bring approximately 30% of the work currently outsourced in the machine shop back in house to help expedite some deliveries. These openings will allow for minimal growth in head count with maximum growth in output.

## Community Outreach:

The sales team dug deep into their hoard of product samples to share disinfecting wipes to help us all during the COVID-19 activity. We packaged dry rolls in canisters with a barrel of hand sanitizer and several jugs of hospital grade cleaning solution with a few cases of the wipes and donated them to local 'front line' heroes. These included the Hanover Police Department, Penn Township Police Department, Hanover Area Fire & Rescue, SAVES 29, the office of Doctor Ugarte, New Hope Ministries and Cross Keys Village-The Brethren Home Community.

It is in times like this that our company and community show their true colors. We do what we can to help others and everyone benefits.



## HR Corner

Lynneah Smith

### Employee Updates:

- Stephan Stull, Assembler: Starting 4/27/2020
- Christopher Hooks, Service Technician: Starting June 2020

### Recruiting Updates:

#### DAY SHIFT:

- Senior Process Controls Engineer (1)
- CNC Mill Machinist (1)

#### EVENING SHIFT (3:30PM – 12:00AM)

- CNC Mill Machinist (3)
- Horizontal Boring Mill Machinist (1)
- Manual Mill Machinist (2)

### Workforce Development Updates:

As some of you know, ELSNER is a sponsor of the OPTIC NERDS robotics team at the Hanover Public Library. The teams operate under the direction of the FIRST nonprofit organization.

The mission of *FIRST*<sup>®</sup> is to inspire young people to be science and technology leaders and innovators, by engaging them in exciting mentor-based programs that build science, engineering and technology skills, that inspire innovation, and that foster well-rounded life capabilities including self-confidence, communication and leadership.

The program has grown to include six teams in three different levels, serving children from age 6 to 18, and has outgrown their space at the library. You will notice some of their equipment now sits in the unfinished office area of our expansion. The teams will likely use this as their temporary home for next season, starting in the summer (or later depending upon school/library closures).

The teams are also in need of mentors and coaches. Jay Roth is a coach for the FLL-Junior teams, which will still meet at the library, and the two FLL teams and will be happy to answer any questions you might have. Please consider volunteering your time to help these children learn and hone their STEM skills. If you have children or grandchildren that might be interested, please see Jay as well.

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### Employee Reminders:

If you are using a Company vehicle, please remember to fill it with gas before you return it.

Employees and visitors must wear a smock, hair net (or dedicated hat worn only at the ETC) and safety glasses when entering the ETC. Food and beverage are not allowed outside the staging area/break room of the ETC. We need to be following these rules at all times, because our customers require certain standards to run product and tests for them.

### COVID-19 Safety Precautions:

Dry rolls in canisters are still available by the main entrance. A barrel of hand sanitizer solution (for wipes) is next to that for your use, as well.

If you cannot locate additional wipes for your workstation, please contact Jay or Lynneah.

If you are interested in purchasing masks from Cintas, please Tiffanie by Friday, April 17. Masks should take about 1 week from the order date to arrive and will cost \$4.93/each (includes tax). Please specify the style and color you would like when ordering.

Payments can be made by credit card or check.

Please wear masks when working closely or interacting with others.

Thank you all for your continued efforts in maintaining a safe and healthy environment while exceeding our customer needs. We are very grateful for our jobs and each other at this time!



## **How to Boost Your Immune System with Nutrition**

*An article published March 23, 2020 by Janelle Glick, MA, RD, LDN with Lancaster General Health*

### **STAY HYDRATED**

Drink water routinely throughout the day, whether you have a cold or flu, or you're just trying to avoid illness. Add a squeeze of lemon for an extra boost of Vitamin C.

### **LOAD UP ON FOODS THAT CONTAIN NUTRIENTS**

**Vitamin C:** kiwi, red bell peppers, citrus fruits, pineapple, broccoli, brussels sprouts, tomatoes, sweet potatoes, spinach

**Beta Carotene:** sweet potatoes, carrots, yellow/orange squash, dark green leafy veggies

**Vitamin D:** fortified cereals, plant-based milks

**Vitamin E:** nuts, seeds, spinach, broccoli

**Zinc:** nuts, pumpkin seeds, sesame seeds, beans, lentils

### **BOOST GUT HEALTH**

Much of your immune system lies within your gut. Add probiotics such as natural sauerkraut, kimchi, kombucha, kefir, yogurt and other naturally fermented vegetables.

### **LIMIT/AVOID JUNK FOOD**

Though it may be tempting to eat comforting foods, be careful of your portion size. Avoid overly processed food and sweetened and diet drinks (soda, bottled teas, juice). Foods that are low in nutrients and high in preservatives, sugar and salt tax your immune system since they include extra ingredients that your body can't use for good.

## **THIS MONTH IN THE QUESTION BOX**

There were no questions/suggestions this month.

**Questions regarding the information in this newsletter?**

**Contact Lynneah for assistance.**

